Open Position Posting

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Organization Description:
The Hole in the Wall Gang Camp, founded by Paul Newman, is a nonprofit, year-round center serving more than 25,000 children and families coping with chronic and life-threatening illnesses, all completely free of charge. Camp’s goal is to ensure that every child with a serious medical condition has the chance to experience the world of possibilities that Camp has to offer. It’s a community that celebrates the fun, friendship and spirit of childhood where, according to Mr. Newman, every kid can “raise a little hell”.

Position Title:
CampOut Regional Manager - NY

Position Hours
Full-time, exempt

Location:
New York, NY

Position Description:
Supervises assigned regional team of CampOut Specialists. Supports and strengthens Camp's relationships with participating communities. Acts as a member of the CampOut leadership team to advance the Camp's mission. Collaborates with CampOut Specialists to offer supportive and uplifting programs for children and families affected by childhood illness. Brings the Spirit of The Hole In The Wall Gang Camp (Safety, Respect and Love) to all activities and interactions.

Our CampOut Regional Manager can expect to...

- In conjunction with the Director of Outreach Programs, recruits, hires, trains, supervises, and mentors CampOut Specialists in assigned region.
- Coordinates development and delivery of CampOut programs and activities throughout the region, encouraging idea sharing and ensuring consistent representation of Camp philosophy.
- Plans and implements orientation for all new CampOut Specialists, including review of CampOut trainings, shadowing, introductions and tours of assigned regional offices, and other training as needed.
- Meets and communicates regularly with Outreach Director, collaborating in development, implementation, and tracking of programs to support the mission.
- Serves as a liaison with assigned Corporate partners for CampOut events, responsible to corporate volunteer trainings in assigned region.
- Engages CampOut team in management of administrative functions including, but not limited to: scheduling, paperwork coordination, department credit cards, storage, event preparation and facilitation, etc.
- In conjunction with the Outreach Director, develops and manages regional budget.
Engages in public relations and outreach to communities in region, providing information about Outreach services and developing relationships and opportunities to expand the understanding of the program.

Manages communication to CampOut volunteers in assigned region. This includes, appropriately timed reminder and thank you emails.

Drive CampOut vehicle to designated locations, such as community centers, homes, parks, donated corporate space, public venues, or other sites, throughout assigned region.

Adhere to all Camp and program site mandated policies, procedures and trainings regarding access, HIPAA, health and safety, etc.

Continually evaluate and assess the effectiveness of activities and events and make changes for continuous improvement of program, including review and updating policies.

Manage CampOut attendance, events, reports and relevant notes in Salesforce.

Maintain specific records on the evolution of program activities and their effectiveness.

Collaborate with other Camp staff, including Hospital Outreach, Parent Programs, and volunteers, in research and development toward the enhancement of program offerings.

Represent the Camp as assigned at fundraising or other public events.

Our CampOut Regional Manager should have...

- A willingness and ability to supervise regional CampOut Specialists
- Previous experience working with children dealing with chronic or life-threatening illness.
- Previous professional experience within the SeriousFun Network Camps (preferred).
- Teaching or event planning experience.
- A sense of humor and the ability to find a balance between focused professional endeavors and unstructured fun.
- Bachelor’s degree in education, psychology, social work, or other related field.
- The ability to establish positive relationships with a variety of people in multicultural environments.
- Well-developed communication skills, both written and oral.
- A familiarity with key software and database resources (e.g. Microsoft Office, Salesforce, FormAssembly, etc.) and adaptable digital skills.
- A willingness to work in indoor or outdoor public locations, such as museums, parks, community centers and attractions.
- A willingness and ability to transport approximately 40 pounds of supplies to service delivery sites, using cart or other means.
- A valid driver's license and driving record which meets HITWG insurance carrier requirements.
- A ability and flexibility to work extended hours, including evenings, weekends, and occasional overnight travel.

The Hole in the Wall Gang Camp provides a very competitive salary, a generous benefits package, and growth opportunities for high contributors. To apply, please use the link below. Due to the volume of resumes received, you will be contacted only if there is interest in pursuing your application. No phone calls please.

[Click Here to Apply](#)

The Hole in the Wall Gang Camp is an Equal Opportunity Employer, does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability, nationality or sex, and is committed to a diverse workforce.